



# Ashleigh Primary School and Nursery

9<sup>th</sup> September  
2022

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## Message from Mr. McConnell

It's a sad day for the country, as we all try to process yesterday's news. As a community, I know that we will work together to support the children through this period of public mourning, which will affect us all in different ways. If you need any support from us during this time, we will be ready to help, as ever. If you'd like to read about supporting your child then you might want to look at the website of some relevant charities such as [www.winstonswish.org](http://www.winstonswish.org) which has some really good ideas.

The day of the Queen's funeral will be a public holiday when schools will be closed, we'll let you know more about that when we find out when that will be.

And a massive well done to all the golden ticket winners this week!

Ella – Barn Owl; Elijah – Fox; Serenity – Deer; Jack D – Hazel;

Freddy and Seb – Elm; Poppy, Theo and Lily-May – Maple;

Megan, Maximillian, Preston and Sophia – Mulberry; and Rosie – Willow.

## Year 6 Residential 19<sup>th</sup>-21<sup>st</sup> September

We have contacted Thorpe Woodlands with regards to a contingency plan should the Queen's state funeral fall on one of the planned trip dates. We will keep you informed as and when we know more.

## Absence from School

- If your child is absent from school please call 01953 602410 as soon as possible. We will need to know their name, class and the reason for absence. Messages can also be left on the school answer machine if you call outside of office hours.
- We follow the 48 hour return rule if a child has had sickness and/or diarrhoea, they can return to school 48 hours after their last bout of illness.

## Uniform

- It is important that your child is dressed in practical clothing due to the wide variety of activities they will participate in during the school day! Appropriate footwear is important as the children spend a lot of time outside on the field and play apparatus. Wellies and coats should be in school at all times as we go out in all weathers.
- Most children wear a school uniform made up of your own choice of grey trousers, skirts or pinafore dresses and a white polo-shirt. Uniform items can be ordered from Birds of Dereham.

### **Important!**

- Please, make sure that all items of your child's clothing are clearly named, including shoes - it is almost impossible to identify the owner of lost clothes otherwise. Please also ensure that your child's coat has a strong hanging loop securely attached to it.

## **Jewellery**

- For reasons of security and safety, jewellery should not be worn. We recognise that there may be exceptions to this rule for cultural or religious reasons. In such instances please discuss your particular circumstances with the Headteacher. Children should not wear earrings to school on days when they do PE unless they are able to remove them themselves. School staff are not permitted to remove or replace earrings. We recommend that any ear piercing takes place at the beginning of the summer holidays.
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## **Welcome**

We're delighted to confirm that Mrs Quinlan will be joining us as Clerical Assistant on Monday 19<sup>th</sup> September, supporting Nursery and the office team. We're sure you will all make her feel welcome!

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## **Year 6 Swimming - Wednesday Mornings Autumn Term**

All Year 6 children will be given the opportunity to go swimming on Wednesday mornings during the autumn term. The sessions have been split into three groups according to their swimming experience and abilities. We will text each group with the dates and times of their particular swimming sessions.

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## **Tapestry Accounts - Reception & Nursery Children**

Tapestry accounts will be set up over the next week, you will receive an email asking you to activate your child's account by 16<sup>th</sup> September 2022. If you have any problems, or don't receive a link, please contact the school office.

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## **Seesaw Accounts**

Seesaw accounts are used to share information with parents and carers, but not as a direct messaging service to teachers. If you have any questions, please either speak to the teacher or contact the office to arrange a call back at a mutually convenient time. Thank you.

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## **Ashleigh Friends**

We hope you all had a lovely summer! Our next Ashleigh Friends PTA meeting is on Wednesday 21 September at 7.30pm (venue TBC) and we'd love to see some of you there. We've got lots of exciting ideas but they can only happen with your help! If you're unable to join, but would still like to hear our plans for the year ahead, then why not join the mailing list? Just email [ashleighfriendspta@hotmail.co.uk](mailto:ashleighfriendspta@hotmail.co.uk) and we'll do the rest.

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## **Care Plans & Risk Assessments**

- We review all our care plans and risk assessments annually at the start of September and parents will be asked to read and sign the updated plan. If any of the circumstances change during the year please let us know so that we can amend the plans appropriately.
- Equally, if your child receives a new diagnosis during the year please let us know as soon as possible.

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## Looked After and Adopted Children

Miss Lacey, Deputy Headteacher, is the designated teacher for looked after and/or adopted children attending Ashleigh, and can provide and signpost support and additional resources. If you are looking after, or have adopted a child/ren, and we are not currently aware of the arrangements, please contact Miss Lacey via the school office. Thank you.

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## Operation Encompass

- As a school, we take part in a jointly run operation between Norfolk County Council, Norfolk Police and our school, called Operation Encompass. Encompass was set-up to help schools provide support to children who have been present at incidents of domestic violence. We know that children can be significantly physically or emotionally harmed when they are involved in, present or witness to domestic violence.
  - The school will receive a confidential phone call from the Multi-Agency Safeguarding Hub before 9am on the morning after any domestic incident where a child at their school has been involved in, present or witness to domestic violence.
  - The school have designated Key Adults. They have received training from Norfolk County Council to allow them to use the information that has been shared, in confidence to make sure that the right support is available for children and their families, who have been involved in or witnessed a domestic violence incident.
  - We are keen to offer the best support possible to our pupils and we believe this is extremely beneficial for all those involved.
  - Further information about the project can be found on our school's website and is available from the school office on request.
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## Current Vacancies

### Premises Manager

- ❖ **Scale F £20,981-£23,175**
- ❖ **37.5 hours per week**
- ❖ **Monday to Friday; 10:30am-6:30pm**
- ❖ **Term Time plus 4 weeks**

We are looking for someone who:

- ✓ Can manage health and safety and premises requirements, keeping all records up to date with a clear audit trail;
- ✓ Has high standards and will take pride in making our school an exceptional environment;
- ✓ Can communicate well with other staff and contractors;
- ✓ Will be a responsible key holder, prepared to be flexible in their working, and can work on their own initiative;
- ✓ Can organise their time effectively;
- ✓ Will be proactive in managing their own workload;
- ✓ Can manage other team members and delegate work appropriately, maintaining a rolling record of maintenance and site management.

Please contact the office if you would like a job description and application form.

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## Diary Dates

New or updated events

<u>2022-2023 Dates</u>	
Summer Term	
Wed 14 <sup>th</sup> Sep	• a.m <b>Year 6</b> Swimming
Mon 19 <sup>th</sup> - Wed 21 <sup>st</sup> Sep	• <b>Year 6</b> Residential
Wed 21 <sup>st</sup> Sep	• 7:30pm Ashleigh Friends PTA Meeting (Venue tbc)
Mon 26 <sup>th</sup> Sep	• Hethersett Academy Open Evening
Wed 28 <sup>th</sup> Sep	• a.m <b>Year 6</b> Swimming
Tues 4 <sup>th</sup> Oct	• <b>Year 6</b> Screening NCMP
Wed 5 <sup>th</sup> Oct	• a.m <b>Year 6</b> Swimming
Wed 12 <sup>th</sup> Oct	• a.m <b>Year 6</b> Swimming
Wed 19 <sup>th</sup> Oct	• a.m <b>Year 6</b> Swimming
Fri 21 <sup>st</sup> Oct	• School closes for October half term
Mon 31 <sup>st</sup> Oct	• School reopens after half term
Tues 1 <sup>st</sup> Nov	• Flu Immunisation <b>Reception to Year 6</b>
Wed 2 <sup>nd</sup> Nov	• a.m <b>Year 6</b> Swimming
Wed 9 <sup>th</sup> Nov	• a.m <b>Year 6</b> Swimming
Wed 16 <sup>th</sup> Nov	• a.m <b>Year 6</b> Swimming
Wed 23 <sup>rd</sup> Nov	• a.m <b>Year 6</b> Swimming
Wed 30 <sup>th</sup> Nov	• a.m <b>Year 6</b> Swimming
Wed 7 <sup>th</sup> Dec	• a.m <b>Year 6</b> Swimming
Wed 14 <sup>th</sup> Dec	• a.m <b>Year 6</b> Swimming
Fri 16 <sup>th</sup> Dec	• School closes for Christmas holidays
Wed 4 <sup>th</sup> Jan 2023	• School reopens for Spring Term
Fri 10 <sup>th</sup> Feb	• School closes for February half term
Mon 20 <sup>th</sup> Feb	• School reopens after half term
Fri 31 <sup>st</sup> Mar	• School closes for Easter holidays
Mon 17 <sup>th</sup> Apr	• Staff INSET Day
Tues 18 <sup>th</sup> Apr	• School reopens for Summer Term
Mon 1 <sup>st</sup> May	• School closed for Bank Holiday
Fri 26 <sup>th</sup> May	• School closes for half term
Mon 5 <sup>th</sup> Jun	• School reopens after half term
Fri 21 <sup>st</sup> Jul	• School closes for Summer holidays
Mon 24 <sup>th</sup> Jul	• Staff INSET Day